

Dear Colleagues,

Academic Search and Recruiting (ASR) is live! Beginning today, trained users can start creating standard job postings in ASR. Positions that you post in the new system will be available to the public beginning tomorrow.

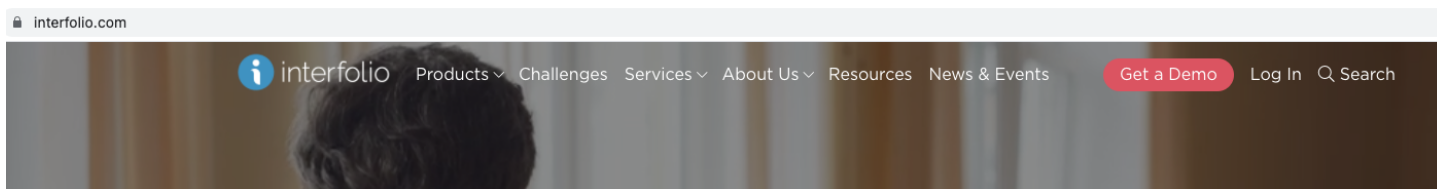
If you are an ASR user and completed your training by Friday, June 4, you should have received an email confirming your access and providing you information on how to log in to the new site.

It's important to remember that beginning today, no new standard job postings can be added to RAPS.

Have questions about using the new system? Refer to the training material available in ELM, or on the [Academic Search and Recruiting webpage](#), or contact academicrecruiting@columbia.edu.

Logging in to Academic Search and Recruiting:

1. On your web browser, navigate to www.interfolio.com



2. Click on Log in and select **partner institution**

Sign In

Sign in with email

Email *

Password *

Sign In

[Forgot your password?](#)

Or sign in with:

Partner Institution

 **Google**

Don't have an account?

Use Interfolio's suites of services to simplify your academic life.

[Create an account](#)

3. Type in Columbia and select Columbia University in the City of New York, and click Sign In

Sign in through your institution

If your institution has partnered with Interfolio to provide Single Sign-On, search for your institution name in the box below.

Columbia College Chicago

Columbia University - Law School

Columbia University Irving Medical Center

Columbia University in the City of New York

4. Enter your UNI and UNI password at the at the Authentication prompt and click LOGIN



Be alert to [phishing emails](#) and think before you click on any link in an email message. CUIT will never ask for your password or private personal information via email. Visit [Manage My Uni](#) for password services.

**COLUMBIA UNIVERSITY**
IN THE CITY OF NEW YORK

UNI

PASSWORD

UNI Help

LOGIN

clear

By using these resources, you agree to abide by Columbia University's [Acceptable Usage of Information Resources Policy](#).

5. You will be prompted to authenticate with DUO. Select an option to complete the authentication.

CAS Multifactor Authentication is in progress...
Authenticate with DUO or [click here to QUIT](#).



[What is this?](#) 

[Add a new device](#)

[My Settings & Devices](#)

[Need help?](#)

Powered by Duo Security

Choose an authentication method

[Send Me a Push](#)

[Call Me](#)

[Enter a Passcode](#)

☒ Remember me for 12 hours

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6. ASR will open at the Home Screen

  **COLUMBIA UNIVERSITY**
IN THE CITY OF NEW YORK

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My Tasks 3

3
Unread Tasks

0
Read Tasks

Title	Due Date
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The ASR job board can be found at <https://academic.careers.columbia.edu>, beginning Monday, June 7, 2021.

If you have any questions, contact academicrecruiting@columbia.edu.

Sincerely,

Sheanine Allen